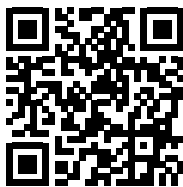


Five Ways to Respond in an Emergency

- 1 Contact emergency services**
- 2 Determine if you and others are in a safe area**
- 3 Gather basic information:**
 - Exact location of injured employee(s)
 - Nature and severity of the emergency
 - Hazard or event that led to the incident
 - Known or potential hazards that could affect emergency responders or other workers
- 4 Wait for first responders:**
 - Clear a path for emergency personnel
 - Direct emergency personnel, upon arrival, to the injured employee(s)
 - Update emergency personnel of details about the incident and other information
- 5 Know Your Limits.** Do not attempt rescue or recovery efforts unless you are trained and designated to respond.



Outside Emergency Name

Outside Emergency Phone

On-site Emergency Name

On-site Emergency Phone